

**FRIDAY FACTS**  
**FROM JEFF GOVE, STATE ABLE DIRECTOR**  
**ADULT BASIC AND LITERACY EDUCATION**  
**June 11, 2010**

**FY 2011 Grant Revision and Approval Process in CCIP – Clarification**

The OBR ABLE State Program Staff are currently reviewing all FY 2011 ABLE Instructional and EL/Civics Grants. Any needed revisions are being communicated to you by your regional consultant through notes in the History Comment Log in CCIP.



- Grant Addendum revisions are to be made now and sent to your consultant upon request.
- For CCIP revisions, you need to acknowledge in the history log that you will complete all requested CCIP revisions after receiving OBR/ABLE approval in CCIP.

Revisions needing to be done in CCIP are different.

- If you need to make Planning Tool revisions to FY 2011 ABLE Goals, Strategies, and Action Steps, you can do this now or wait to do this as part of all CCIP revisions after receiving OBR/ABLE approval in CCIP.
  - The Planning Tool is not “Locked Down.”
  - Planning Tool revisions that are made now will not appear in the Funding Application portion of your CCIP ABLE grant until after it is approved, showing as “Reviewed” status in CCIP.
  - If you have already made Planning Tool revisions in CCIP, after your grant is in “Reviewed” status, all you need to do is initiate the four CCIP steps for revising your grant; namely,
    - “Revision Started”
    - “Revision Completed”
    - “Fiscal Representative Approved”
    - “Authorized Representative Approved”in order for Planning Tool revisions to appear in the Funding Application.
- If you need to make other specific CCIP Funding Application revisions, e.g. Needs Assessment, ABLE-specific questions, these should be made in CCIP as part of the revision process and before all CCIP revisions are in “Authorized Representative Approved” status.

The FY 2011 ABLE grant approvals will be made in CCIP starting July 1<sup>st</sup> for all grants that have met the above conditions. A program's first Project Cash Request of approximately 10% of the allocation amount will be automatically generated once OBR/ABLE approval is given in CCIP.

Questions about specific revisions and/or the process can be directed to your regional consultant. Thank you.

### **FY 2010 Schedule A Forms - FY 2010 Data Quality Certification Checklists – FY 2011 Personal Confidentiality Statements**

Watch your e-mail next week for the *FY 2010 ABLE Program Schedule A form*, the *FY 2010 Local ABLE Program Data Quality Certification Checklist*, and the *FY 2011 Personal Confidentiality Statement*. These items are required documents that must be completed each year.

The *FY 2010 ABLE Program Schedule A form* will be sent to ABLE Administrators. Please ensure that your treasurers/fiscal officers receive the form and supporting information. It is due **Thursday, September 30, 2010**. This is an annual documentation of non-ABLE funds expended to support your ABLE program during the project period.

The *FY 2010 Local ABLE Program Data Quality Certification Checklist* will be sent to ABLE Administrators. This document is used to verify your program's compliance with ABLELink reporting and data management requirements. All programs are expected to be at the Exemplary level in all four areas of the checklist. This is due **Friday, September, 24, 2010**.

The updated *FY 2011 ABLE Personal Confidentiality Statement* will be sent to ABLE Administrators. This form must be signed by any ABLE staff who directly access ABLELink and returned to OBR no later **Wednesday, June 30, 2010**. This includes administrators as well as ABLELink data entry staff. Please remember to also submit the most current RIF and R-RIF with the signed statement. The current RIF and R-RIF are available on the OBR web site under "Forms" at:

<http://www.uso.edu/network/workforce/able/reference.php>

### **Ohio Participating in Elevate America**

Ohio is now participating in the *Elevate America* project featuring Microsoft Office certifications and e-learning. The initiative provides free, online digital courses and vouchers to increase the development of the skills of individuals in Microsoft products. The press release announcing the opportunity may be found at the following link:

<http://uso.edu/network/workforce/resources/elevate-america/index.php>.

The vouchers for the program are available through the adult workforce Certiport testing and training centers across Ohio. Attached to this Friday Facts is a listing of those centers.

## **Meetings to Focus on Special Needs**

The Stevens Literacy Center and the Central/Southeast ABLE Regional Resource Center's annual Symposium on **August 20** will focus on, "Unlocking Student Potential." The Resource Center has secured two prominent speakers for the event:

- Nancie Payne who will speak on Transitions and Universal Design for Learning
- Christopher M. Lee, Ph.D whose topic will be, "UDL Assistive Technology."

The registration fee for the Symposium is \$50. For more information contact Sharon Reynolds, [reynols1@ohiou.edu](mailto:reynols1@ohiou.edu)

The second meeting, "Great Expectations: Making the Transition to Higher Education," to be held on **November 5** at the Student Union of Northern Kentucky University, is sponsored by the Greater Cincinnati Consortium on Colleges and Universities Disabilities Service Committee. This conference focuses on issues related to helping students transition to postsecondary education. While the cost of the conference has not been announced, last year's registration fee was \$50.

## **OADE Conference**

Save the date! The Fall Ohio Association of Developmental Education (OADE) Conference is **November 3 - 5, 2010**. Consider adding this conference to your IPDP and begin networking with USO community college partners.

## **Reminders**

1. The FY 2010 4th Quarter ABLELink Report is **due no later than June 25, 2010**.
2. Updates to the online LD Policy and Planning Guide for the upcoming FY 2011 project year are to be made and a verification form sent to the State ABLE Program **no later than June 30, 2010**. Refer to Friday Facts from April 30, 2010 for more details.



### Quote of the Week

“Making the decision to have a child is momentous. It is to decide forever to have your heart go walking around outside your body.”

~Elizabeth Stone, author



*Happy Fathers' Day - June 20, 2010*