

FRIDAY FACTS
FROM JEFF GOVE, STATE ABLE DIRECTOR
ADULT BASIC AND LITERACY EDUCATION
August 20, 2010

FY 2011 ABLE Instructional Grant Funding Increases



All FY 2011 ABLE instructional grants have received the increased allocations in the ODE CCIP system. The increases should assist programs in better addressing the needs of our students as the students transition within the University System of Ohio.

Original
Incoming Carryover
Outgoing Carryover
Reallocated
Additional
Released
Forfeited
FER Released
Total

The “Original” amount shown in the CCIP FY 2011 ABLE Instructional Grant includes the additional funds.

Allocation amounts are separate from FY 2010 Carryover amounts that are shown as “Incoming Carryover” in the CCIP Allocations information.

ABLE allocation amounts and carryover amounts are added together and appear as the new budget allocation amount in the CCIP budget grid. If programs have already received FER approval and carryover funds have been automatically added to your FY 2011 allocations in CCIP, you only need to do one budget revision approval process with our office.

Since the deadline for FY 2010 FERs to be submitted in CCIP is September 30th, programs who know that they will have carryover have two choices.

- They can wait until October to process one budget revision which includes the changes for the new allocations and the carryover.
- Or, they can do a budget revision for the new increased allocation funding now and then another once the FER and carryover have been processed in CCIP.

Budget revisions to our office should include all revised grant addendum sections that have been changed as a result of these increased funds. Budget narratives should clearly distinguish carryover funds and their descriptions differently by highlighting and/or bolding them to stand out. Please direct questions about this to your regional ABLE consultant. Thank you.

ABLELink2011 now available

ABLELink2011 is available for download on your program's secure login page on the ABLELink Help Site at <http://literacy.kent.edu/ablelink>



There have been some major changes in this version:

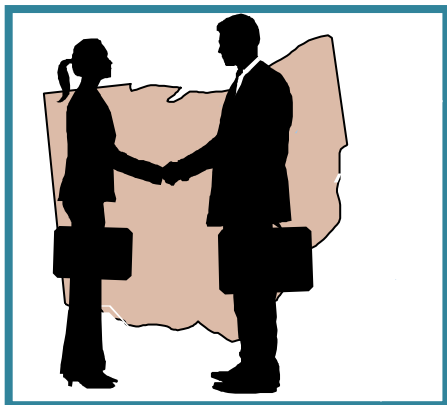
1. *Single-choice "Race" category* - Students now have the option of choosing any or all of six different race/ethnicity categories. All related reports, including the APR, are updated and now have a "two or more races" category.
2. *TABE CLAS-E Assessment* - TABE CLAS-E Assessment is now located on the Progress form. Therefore, it is no longer on the Supplemental Assessments form.

We will be offering online training on the changes in the Race category and will notify everyone when that will be offered.

Please be sure to back up your ABLELink2010 program prior to installing the ABLELink2011 program, even if you only plan on starting with a blank database. Instructions for downloading and installing are located on the download page which also has links to the three different choices for beginning the fiscal year (blank database; site, staff, and classes only; or students, site, staff, and classes).

Please contact Tech Support at 800.765.2897 ext. 20765 or ablelink@literacy.kent.edu for assistance or questions about ABLELink2011.

ABLE –Branch Campus Partnership meeting Planned to Discuss Partnership Agreements



A meeting for ABLE programs and branch campuses similar to that held for ABLE programs and community colleges last month will take place the last week of October. The exact date and location of the meeting is dependent on other scheduling issues, but it will occur either Monday, October 25th or Friday, October 29th.

The purpose of the July 30 meeting of community colleges and ABLE programs was to kick off the Ohio Board of Regents pilot project to study the establishment

and implementation of ABLE – community college partnerships for serving students who are not yet college ready. As reported in the August 6 issue of Friday Facts, all of Ohio's 23 community colleges and 37 ABLE programs were represented at the meeting.

The October meeting will be an opportunity for ABLE programs and their partners from branch campuses to learn more about the Partnership Pilot. This will be an opportunity to join the community of other colleges and ABLE programs who are developing and implementing formal agreements.

More information will be provided in the weeks ahead.

FY 2011 OPAS Manual Available

The FY 2011 version of the OPAS Manual has been posted on our web site:

[The Ohio Performance Accountability System Manual](#)

Changes this year were relatively minor and focused primarily on changes in student forms. One addition made to this year's manual is a general Index of Key Topics that appears before Appendix A. The index provides assistance finding information on some of the more frequently researched ABLE topics addressed in the manual.

Fall Administrators' Meeting

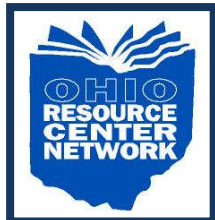
The Fall Administrators' Meeting will be held at the Columbus Marriott Northwest in Dublin, Ohio, on October 18th and 19th. Registration details will be forthcoming.

The Fall Administrators' Meeting is in the early stages of planning. This meeting will focus on Collaboration. We would like to highlight some of the effective collaborations that exist throughout the ABLE system with the partners within the University System of Ohio.

If you have any suggestions of strong collaborative practices that should be highlighted, please contact Cindy Zengler at czengler@regents.state.oh.us.



RCN- Update on Stipend Changes for FY 2011



CHANGE!! Beginning in the fall of 2010, the stipend and reimbursement process will be online. The Resource Center Network (RCN) is developing a standardized system to process stipends which will have one site, one set of forms, and one quick process to check eligibility and process payments.

To avoid confusion as the system is being changed, the Regional Resource Centers have taken their stipend and reimbursement forms off of their websites. Please do not submit stipend requests at this time, as they will not be processed until after September 30, 2010. Thanks for your understanding as we transition to this new and improved process.

New for FY 2011, all ABLE staff members seeking stipend and/or funding reimbursement will need to complete a Federal W-9. This form has been attached to the Friday Facts for your convenience. The form is also available at the IRS website <http://www.irs.gov/pub/irs-pdf/fw9.pdf>. The completed forms must be submitted to your Regional Resource Center by September 17, 2010.

To facilitate the use of the new PD/Stipend System, informational webinars will be conducted on the following dates and times.

September 27, 2010	9:00am – 11:00am	and	1:30pm – 3:30pm
September 28, 2010	9:00am – 11:00am	and	1:30pm – 3:30pm
September 29, 2010	9:00am – 11:00am	and	1:30pm – 3:30pm

These webinars will be posted through the RCN Calendar of Events under the Alternative Delivery section.

State Leadership Grants

The ABLE Program is funded by the Adult Education and Family Literacy Act Title II of the Workforce Investment Act, P.L. 105-220 (WIA, 1998). Section 223 of WIA, Title II establishes that no more than 12.5 percent of federal funds may be used for State Leadership activities. The State Leadership System for the Ohio State ABLE Program has been in place since 1992. The purposes of the ABLE State Leadership funds are:

- To provide professional development and resources to ABLE providers
- To facilitate advocacy and literacy awareness activities throughout the state
- To conduct research and evaluation about adult literacy.

The Programs that consist of the current Ohio ABLE State Leadership Network are:

State Leadership Network (SLN) (including State ABLÉ Program)		
Resource Center Network (RCN) C/Southeast Resource Center Northeast Resource Center Northwest Resource Center Southwest Resource Center Ohio Literacy Resource Center	OSU Evaluation Design Project	Ohio Literacy Coalitions

Resource Centers The State Resource Center system consists of four Regional Centers and one State Center. The Resource Center Network (RCN) provides leadership, resources, and services to assist local programs in their efforts for continuous improvement.

Special Projects There is one special project, the Evaluation and Design Project, which is located at The Ohio State University. This project conducts research for Ohio's State ABLÉ Program. It also recommends continuous improvement activities for Ohio's ABLÉ programs.

Coalitions There are eight local adult literacy coalitions located around the state that promote community awareness of literacy needs and services, foster community collaborations, and advocate for adult literacy. These coalitions provide an umbrella for the local adult literacy programs in their service area, thus providing another level of support for continuous improvement.

With our move to the Ohio Board of Regents 18 months ago, we need to assess the ABLÉ State Leadership role within the University System of Ohio. To this end, the Ohio ABLÉ State Program has contracted with an outside consultant to examine the ABLÉ State Leadership Network and the Leadership Networks of other states.

Our goal is to have a competitive grant process for our State Leadership System for FY 2012. With input from the outside consultant, current state leadership programs, and other stakeholders like you, we know we can ensure that our system will continue to provide exemplary support to our ABLÉ programs.

ABLE Stackable Certificates Guidance

The *Guidance for Issuing the ABLÉ Stackable Certificates* has been updated for FY 2011. The changes are listed below.



- **Assessments** Only **one** assessment, *not two*, is required for verifying level completion.
- **Alignments** TABE and WorkKeys assessment alignments to the ABLE benchmarks are included in the document. Use these to determine which benchmarks have been measured on the standardized test and which benchmarks must be assessed using alternative means. *[These test alignments make the document quite lengthy, 117 pages.]*
- **Test Concordance** Informal Test Concordance table is included. The scale scores in this table provide guidance on the minimum scale scores, by subject, required for issuing a certificate.
- **ESOL Certificate** TABE CLAS-E listening and speaking tests may be used for issuing the Oral Communication Certificate.
- **NRS Requirements** The student's lowest score, or goal area, must be tracked on an NRS approved test and reported in ABLELink. The other two subjects may be assessed with supplemental assessments such as COMPASS or the Official Geddes.

What has not changed:

- All benchmarks for the appropriate levels must be completed.
- All Stackable Certificates and assessment data are reported in ABLELink.

The revised guidance will be posted on the ABLE website next week. Please contact your ABLE consultant if you have any questions.

Reminders

General Comment – Please make sure you include the program name on any documents that you submit to us. This will assist us in ensuring that the correct program is credited for the submission. Also, check to ensure that signatures are on the necessary documents. If they are not, this slows down the process of approval.



1. **SLN Reports** - FY 2010 State Leadership Grant Final Report are due to OBR by **August 31, 2010**
2. **PD Forms** – The FY 2011 PPDP and IPDP forms are due to the OBR **by September 17, 2010**. Remember we need to receive two copies of the PPDP form and one copy for each staff member of the IPDP forms. Remember that all ABLE staff members seeking stipend and/or funding reimbursement in FY 2011 will need to complete a Federal W-9. The completed forms are due to your Regional Resource Center by **September 17, 2010.**

3. *Schedule A* – The FY 2010 Schedule A forms are due no later than **September 24, 2010**.
4. *Data Checklist* – The Data Certifications Checklist is due no later than **September 24, 2010**.
5. *Quarterly Reports* – The FY 2011 First Quarterly ABLELink reports are due no later than **September 24, 2010**.
6. *FER* – The FY 2010 CCIP and State Leadership Final Expenditure Reports (FER) are due no later than **September 30, 2010**. Remember that if you have AB-S1 or AB-S2 carryover, you will need to revise your budget and provide documentation for any changes on the addendum pages such as the budget narrative, personnel, and instructional site pages.

Quote of the Week

“Tell me and I'll forget; show me and I may remember; involve me and I'll understand.”

~ Chinese Proverb

